Company name or logo

Telephone Sales Order

Street address 1
Street address 2
City, state, and zip
Phone number
Web site address

SOLD TO

SHIP TO

Order Date	
Order Number	
Sales Representative	
Customer Number	
PO Number	
Method of Payment	
Terms	
Ship Via	
Ship Date	

Item Code	Quantity Ordered	Item Description	Unit Count	Unit Price	Extended Amount
				Subtotal	
				Tax	
				Shipping	
				COD	
				Insurance	
				Total	

THANK YOU FOR YOUR ORDER!

Monthly interest is charged at
This equals an annual rate of

Sample Preview