

Company name

Street address

City, state and zip

Web site address

Phone number

SALES QUOTATION

TO:

F.O.B.
TERMS
DELIVERY
NUMBER

Thank you for your inquiry dated:

We are pleased to quote you the following:

ITEM CODE	QUANTITY	DESCRIPTION	UNIT PRICE	DELIVERY DATE

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

PER

DATE