

Company Name Here

Proprietary Information Policy

All staff members during the term of employment and/or contract will have access to and become familiar with confidential and proprietary information in connection with the Company's business. Each staff member employed by Martin Avenue Pharmacy, Inc. must agree that he / she will not at any time, either during employment or thereafter, directly or indirectly, make use of or disclose to any other person, organization or other entity such confidential or proprietary information except as required in rendering services for Martin Avenue Pharmacy.

All files, documents, drawings, formulas, computer disks and other records relating to the business of Martin Avenue Pharmacy, Inc. shall remain the exclusive property of Martin Avenue Pharmacy, Inc. and shall not be removed, under any circumstances, from the premises of Martin Avenue Pharmacy, Inc. without prior written consent of the Corporation.

Upon termination of employment and / or contract or whenever Martin Avenue Pharmacy, Inc. request, staff members will promptly deliver to Martin Avenue Pharmacy, Inc. all tangible records and information relating to the business of Martin Avenue Pharmacy, Inc.

STATEMENT OF PRIVACY

Staff members should not expect or assume and do not have a right of privacy in any mail, packages, desk, storage room, computer, telephone, voice mail, faxes, E-mail or any other work area or device owned by or received at Martin Avenue Pharmacy, Inc. Offices, desks, file cabinets, computer files, and other storage devices may be provided for the convenience of staff members but remain the sole property of Martin Avenue Pharmacy, Inc. Accordingly, they, as well as any articles found within them, can be inspected by any agent or representative of Martin Avenue Pharmacy, Inc. at any time, either with or without prior notice. Staff members are not permitted to lock any desks, file cabinets or other storage devices provided by Martin Avenue Pharmacy, Inc. to its staff members without prior approval of their supervisor.

By agreeing to this policy, each staff member understands and agrees to comply with the above Martin Avenue Pharmacy, Inc. Confidential and Proprietary Information Policy.