

Company Name	Pre-Production/ Production Change Order	PCO #	
Classification of Change	I <input type="checkbox"/> or II <input type="checkbox"/>	Sheet of	
Model No.	Top Assy No.		
Originator:			Date
Priority of change (check one)	Urgent <input type="checkbox"/>	Mandatory <input type="checkbox"/>	Routine <input type="checkbox"/>
Type of Change	Reference Documents		
Requirement Change <input type="checkbox"/>	<div style="font-size: 4em; opacity: 0.3; transform: rotate(-30deg); position: absolute; top: 50%; left: 50%; pointer-events: none;">Sample Preview</div>		
Design Enhancement <input type="checkbox"/>			
Design Correction <input type="checkbox"/>			
Implementation Enhancement <input type="checkbox"/>			
Implementation Correction <input type="checkbox"/>			
Documentation Only <input type="checkbox"/>			
Other _____ <input type="checkbox"/>			
Reason For Change			
Summary Description of Solution (include additional sheets containing details)			
Estimated Cost Impact Attached		YES <input type="checkbox"/>	N/A <input type="checkbox"/>
CCB Disposition	Approved	Disapproved	Investigate
Approvals (not valid without all signatures applicable to revision type)		Date	Date
Orig.		Orig. Mgr.	
Manufacturing		Document Control	
Engineering		Quality Assurance	
Project Mgr.		Regulatory	
Finance			
Effective:	Date	or	Serial No.

Company Name		Pre-Production/ Production Change Order (continued)		PCO #
				Sheet _____ of _____
Action Codes	1 Use up existing part/ Phase in new 2 Rework parts in stock 3 Rework parts in process 4 Rework parts in finished goods 5 Scrap all parts 6 Make new parts 7 Notify vendor	8 Save earlier revision as spares 9 Change parts in field 10 Notify customer using part 11 Notify regulatory agency 12 Manuals affected 13 Documentation only		
Detailed Description of Change				Action Code(s)
Document Number(s) From/To Information				
<p style="font-size: 48px; color: lightblue; opacity: 0.5; transform: rotate(-30deg);">Sample Preview</p>				