

# PC Tracking Sheet

## Physical Location

Date:

Assigned to User / e-mail address	Department	Location
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## System Unit

Manufacturer	Model	Serial Number	OS & Version
Processor & Speed	Math Chip	ROM BIOS & Version	RAM & Configuration

## Input Devices

Keyboard	Mouse or Trackball	Microphone	Other:
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## Monitor

Manufacturer	Model	Serial Number	Resolution
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## Drives

Drive A Size & Capacity	Drive C Type & Capacity	CD Drive & Speed	Other:
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## Adapters and Controllers

Display Adapter	Network	Fax / Modem	SCSI
Sound Card	CD/R	Other:	Other:

## Peripherals

Printer	Speakers	Fax / Modem	Other:
Scanner	Label / Envelope Printer	Surge Suppressor	Other:

## Software

Word Processor	Spreadsheet	Database	Graphics
AntiVirus	Browser	Utilities	Other: