Company Name
Street Address
City, State Zip
Phone Number
e-mail/web address

ESTIMATE

DATE: February 8, 2005

To:
Customer Name Here
Customer Address Here
Customer Address Here
Customer City, State, Zip Code Here

Phone:
Estimated By:
Start Date:
Location:
Job Phone:

TERMS:

JOB DESCRIPTION

ITEMIZED ESTIMATE

TOTAL ESTIMATED JOB COST	$ 0.00

This is an estimate only and does not represent a contract for services. This estimate is based on the scope of the work to be completed for the job as described above. This estimate is based on our evaluation of the requirements necessary to complete the job and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.

Note: You will after entering the hours and rate you will need to right-click once on the number in the "amount" column and click on "update field" to automatically calculate the total. Delete these sentences in Red from this form after you understand how to "update field" to get the totals.