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Company Name Here

Interview Evaluation Forms

INTERVIEW EVALUATION FOR:

Position Title: _____ Job
Number _____

Interviewer(s): _____ Date of Interview

KEY	PURPOSE
NS: Not Satisfactory S: Satisfactory VS: Very Satisfactory NA: Not Relevant	This evaluation is to standardize the recording of information collected during the review of application materials or interview and assist in evaluating and comparing different applicants when interviews are completed. This sheet is to be attached for each applicant interviewed and when the recommended applicant name is submitted. Please attach additional sheets, if needed.

	N A	S	V S	N S	COMMENTS
EXPERIENCE: (as it Relates to the position					

<p>EDUCATION/ TRAINING: (relevant to position)</p>					
<p>COMMUNICATION ABILITY (written and verbal)</p>					
<p>INTEREST IN POSITION AND TotalAdvisor</p>					
<p>PRESENTATION: (Promptness, neatness of resume/application, appearance)</p>					
<p>PROBLEM SOLVING SKILLS:</p>					

Sample Preview