

G&A Expense Budget

← Enter company name in cell to the left

← Enter period in cell to the left

	This Month			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
FIXED						
Exec salaries						
Office salaries						
Employee benefits						
Payroll taxes						
Travel and entertainment						
Directors' fees and expenses						
Insurance						
Rent						
Depreciation						
Taxes						
Legal						
Audit						
Telephone						
Utilities						
Contributions						
Postage						
Dues						
Sundry						
VARIABLE						
Office salaries						
Employee benefits						
Payroll taxes						
Travel and entertainment						
Telephone and telegraph						
Stationary and office supplies						
Bad debts						
Postage						
Contributions						
Sundry						
TOTAL						